

Live the Victory, Inc.  
415 Mason Court #1  
Fort Collins, CO 80524  
Federal ID # 20-2894339



## EQUAL OPPORTUNITY EMPLOYMENT & AFFIRMATIVE ACTION

The Matthews House is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees on the basis of age, race, sex, color, religion, national origin, disability or any other status protected by state or local law.

**Summer Position:** Restaurant Ready (RR) Intern

Unpaid position (course credit, unlimited coffee, and fun office culture available!)

**Job Description:** Assists The Matthews House with Restaurant Ready facilitation and classes, transportation, and youth support. Engage youth in meaningful RR classes in order to find their spark, enhance interpersonal skills, nurture relationships and develop high quality physical and mental health.

**Task Supervision By:** Restaurant Ready Facilitator

### QUALIFICATIONS:

- Pursuing a Bachelor's Degree from accredited college or university, preferably in Hospitality Restaurant Management, Social Work, or HDFs. Experience and/or formal accreditation programs can be substituted for formal education.
- Interested in food, food management, recipe development, food service industry - minimal past experience required
- Demonstrates skills critical to group planning and organization
- Ability to engage and interact and support with participants and volunteers attending RR classes
- Must have an understanding of trauma and trauma related symptoms of youth and families who have suffered abuse or neglect and may have mental health and/or substance abuse issues
- Must have proven organization, time management, and team partnership skills
- Ability to respond safely to emergency situations
- RR classes require participants and interns to be on their feet for 2-3 hours
- Must be able to transport participants and have a clean driving record
- Knowledge of community resources is helpful

### RESPONSIBILITIES:

The minimum performance expectations include, but are not limited to, the following functions/tasks:

- Work with a variety of youth, age 16-24
- Plan and facilitate transportation for youth
- Work closely with the RR Team
- Engage with youth through creative, active, and pro-social activities

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- Facilitate classes and lead group discussions
- Build on-going, supportive relationships with youth

### **SPECIAL REQUIREMENTS**

Candidate must possess the leadership qualities and personal characteristics necessary for working effectively with at-risk youth and young adults involved in the juvenile justice system. Must be able to provide own transportation to agency-related functions, community agencies, and Human Service offices throughout the county. Candidate must possess good moral character.