

Live the Victory, Inc.
415 Mason Court #1
Fort Collins, CO 80524
Federal ID # 20-2894339



EQUAL OPPORTUNITY EMPLOYMENT & AFFIRMATIVE ACTION

The Matthews House is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees on the basis of age, race, sex, color, religion, national origin, disability or any other status protected by state or local law.

The Matthews House

Position: Colorado Community Response Facilitator

Status: Full Time Exempt

Job Description: CCR Facilitators will be knowledgeable about community and county-wide resources for families who have been identified by the Department of Human Services as having children in the home who are “at-risk” of abuse and/or neglect. These families may require a myriad of services and resources in order to better support themselves and their children within the community. The CCR Facilitators will be able to access the individual families’ needs and direct them to community based agencies and resources for self-identified goals. This requires a short-term, three month, case management. Primary responsibility will be for the CCR staff is to empower families to seek and utilize resources on their own to facilitate sustainability.

Key Responsibilities:

- Make contact with referred families within five days of receiving referrals.
- Provide appropriate and comprehensive documentation of family visits and goals.
- Assess and understand potential signs and symptoms of physical abuse and neglect.
- Manage a case of 15-25 families at a time.
- Maintain strength based, comprehensive and goal oriented work with families.
- Understand, expand and network with community based resources in Larimer County.
- Awareness of basic needs resources, such as: housing, food, clothing, child care, education, employment, transportation, substance abuse, mental/physical health, legal resources, basic life skills.
- Schedule and attend a family meeting upon case closure.
- Knowledge of The Matthews House Community Life Center and our ongoing partnerships and programs.

Qualifications:

- Individuals with excellent interpersonal skills
- Bachelor’s Degree in Human Services related field, or three years’ experience in Human Services field
- Culturally sensitive and aware
- Understanding of The Matthews House mission and culture
- Clear verbal and written communication skills is a must
- Proficiency in Microsoft Office and Google Apps (including Calendar, Drive and Mail)
- Reliable transportation
- Ability to problem solve and maintain cooperative relationships with staff, volunteers, and participants
- Bilingual/Bicultural strongly desired
- Weekend and Evening availability